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February 12, 2010

Dear Valued Customer/Supplier,

AAF International is in the process of transitioning our business systems to SAP, an Enterprise Resource Planning (ERP) system. Our conversion date is scheduled for Monday March 1, 2010.

This is an exciting time at AAF. Implementing SAP will enable us to integrate our processes in one system and provide more efficient planning and management tools. This is a key initiative that will allow us to advance ourselves as a World Class organization and the best possible service provider to our customers.

The conversion will require a limited period of time to switch to the new system. During this time period we will not be able to ship or receive. We will halt shipping and receiving *Friday, February 26* as we commence our changeover and expect to be back on line after *Monday, March 1*.

We are committed to making this implementation a success, and will work for a smooth transition. However, as with any ERP implementation, there are risks during the "go-live" period and the weeks immediately following. The AAF Team is working hard to mitigate these risks. Should you experience any problems during this transition, our sales staff, customer service, and home office personnel will be available to help with any issue you may experience.

At this time, we will also have a new remit to address for our *U.S. customers only*, as we will be switching to Chase Bank. Please direct future remittance to the following:

AAF International
24828 Network Pl
Chicago, IL 60673-1248

Thank you in advance for your support during this conversion period.

A stylized, handwritten signature in black ink, consisting of a large, sweeping loop followed by a few smaller strokes.

Greg Parlee
VP, Sales, AF Americas

A handwritten signature in black ink, featuring a long, horizontal, slightly wavy line with a small, distinct mark at the end.

Terry Aust
VP, Power & Industrial, Americas